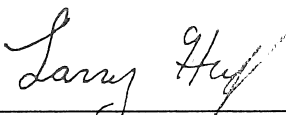


PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES
Elkhart Community Schools
Elkhart, Indiana

NOTICE OF MEETING CANCELLATION

Date: Tuesday, July 8, 2025
Time: 6:00 p.m.
Location: J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



Superintendent of Schools

Posted and electronically delivered
to News Media on Friday,
June 27, 2025 and electronically
delivered to Board Members and School
Attorney on Friday, June 27, 2025.

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

July 8, 2025

CALENDAR

July	8	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	22	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
July	22	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. PUBLIC COMMENT
- E. EXCELLENCE OF ELKHART
- F. CONSENT ITEMS:

- Minutes – June 24, 2025 – Regular Board Meeting
 - Claims
 - Fundraisers
 - Gift Acceptances
 - Grants
 - Conferences
 - Contracts
 - Personnel Report

- G. NEW BUSINESS

- School Technology Advancement Account (STAA) Application - The Business Office seeks approval of the submission of a School Technology Advancement Account (STAA) Application.

- H. INFORMATION AND PROPOSALS

- From Superintendent and Staff

- From Board

- I. ADJOURNMENT

Excellence of Elkhart

July 8, 2025



Excellence of Elkhart

ACADEMICS • ARTS • ATHLETICS



ACADEMICS SkillsUS





ARTS

Indiana All-State Jazz Choir





ATHLETICS





FUTURE HAPPENINGS

- **July 25:** 1st Annual Elkhart Football Night



1st Annual Elkhart Football Night

Come join the Elkhart Football Family as we host our first annual Elkhart Football Night on July 25, 2025, at 7:00 pm at Rice Field.

Our EYFL, Junior High, and High School football players will participate in on-field activities, while parents and community members will receive information about all three levels.

We are inviting all Elkhart Alumni Members to join us and get a firsthand look at what the new Elkhart Football looks like.

Elkhart Lions Football | #LEAD

**As always, you can
stay-up-to-date by
following us on social
media**



ElkhartCommunitySchools



Elkhartschools



Elkhart Community Schools



MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 24, 2025

J.C. Rice Educational Services Center, 2720 California Road, Elkhart, Indiana 46514 – at 7:05 p.m.			Place/Time
Board Members Present:	Troy E. Scott Douglas K. Weaver Kellie L. Mullins	Mike Burnett Dacey S. Davis Eric Ivory Anne M. VonDerVellen	Roll Call
Board President Troy Scott called the regular meeting of the Board of School Trustees to order.			Call to Order
Mr. Scott recited the Elkhart Promise.			The Elkhart Promise
Four (4) audience members expressed concerns about how the administration handled communication regarding Chartwells.			Public Comment
Wendy Wood, Digital Communications Specialist, shared some of the wonderful things happening in Elkhart Community Schools (ECS) during the Excellence of Elkhart, highlighting Academics, Arts, and Athletics.			Excellence of Elkhart
In the area of Academics, Mrs. Wood reported that students participating in the Elkhart Area Career Center's (EACC) Camp Innovation engaged in a variety of hands-on engineering challenges, including electrical circuitry, 3D printing, and robotic arm operations.			
She also shared that West Side Middle School students recently represented the district at the National History Day finals in Washington, D.C. As part of the competition, students developed displays and presentations on key moments in U.S. history, which were evaluated by a panel of national judges.			
In addition, students on the Earth Science Colorado Trip explored the region's natural beauty and geological features through experiences such as hiking to the Mesa Summit and visiting the Ouray Hot Springs.			

In the area of Arts, Mrs. Wood shared that Elkhart High School (EHS) Choir Director Jeff Reinert spent time this past week working with some of the state's top student vocalists—including several EHS students—as they prepared for the upcoming Indiana All-State Jazz Choir performance later this month.

In the area of Athletics, Mrs. Wood reported that EHS's incoming sophomore, Ben Divido, concluded a strong season by tying for 12th place at the IHSAA State Golf Finals, contributing to the Elkhart Lions' 13th place team finish.

She also highlighted a community celebration honoring the EHS Unified Track Team, which recently secured its second consecutive state championship. Athletes and coaches shared reflections on their season, and attendees had the opportunity to receive signed team portraits.

In addition, EHS cheerleaders and football players are demonstrating leadership this summer by mentoring younger students. Cheerleaders led the annual Elementary Cheer Camp, while football players assisted at the Goshen College COE Camp, promoting Lion pride, and encouraging the next generation of athletes.

Some upcoming events across Elkhart Schools include:

- 1st Annual Elkhart Football Night on July 25, 2025

For more information about Elkhart Schools, follow us on social media and the ECS website.

By unanimous action, the Board approved the following consent items:	Consent Items
Minutes – June 10, 2025 – Public Work Session Minutes – June 10, 2025 – Regular Board Meeting	Minutes
Payment of claims totaling \$7,272,852.06 as shown on the June 24, 2025, claims listing. (Codified File 2425-164)	Payment of Claims
Proposed school fundraisers in accordance with Board policy. (Codified File 2425-165)	Fundraisers
The following donations were made to ECS: \$1,960 from Elkhart Athletic Club to EHS Athletic Department to be used to assist with the cost involved with the Unified Track and Field Team State Tournament expenses; \$2,500 from Welch Packaging Group, Inc. to EHS Boys and Girls Golf Team to be used to assist with the growth and development of the teams; \$500 from Hartzler-Gutermuth-Inman to ECS to be used to	Gift Acceptances

support National History Day national qualifiers with their travel expenses; \$1,000 from Premium Concrete Services, Inc. to EHS Football Team to be used to assist with the growth and development of the team; \$350 from Crossroads Community Church of the Nazarene to Pierre Moran to be used towards the cost of supplies for BringChange2Mind Club; and \$500 from Boilini Farms to Elkhart Area Career Center (EACC) to be used for supplies or other needs that arise for the students in the Diesel Service Technology program.

Submission Confirmation of the following grant: RTX Connect Up Grant hosted by RTX Corporation in the amount of \$2,995 to be used to purchase equipment and supplies for the Rocketry Team; Intuitive Foundation FRC Grant hosted by Intuitive Foundation in the amount of \$2,500 to be used to purchase equipment and supplies for the ElkLogics Robotics Team; and Secured School Safety Grant hosted by the Indiana Department of Homeland Security in the amount of a \$100,000 matching grant to be used to contract with a company to complete digital mapping of all ECS buildings. (Codified File 2425-166)

Grants

Contract recommendations in accordance with Board policy on the June 24, 2025, listing. (Codified File 2425-167)

Contracts

Personnel Report

Administrative appointment of one (1) certified administrator effective on date indicated:

Certified
Administrative
Appointments

Scott Garner – Assistant Principal at North Side, 8/1/25

Employment of the following five (5) certified staff effective on date indicated:

Certified
Employment

Molly Abraham – Mathematics at West Side, 8/11/25

Kevin Christman – Language Arts at Pierre Moran, 8/11/25

Sydney Douhan – Kindergarten at Cleveland, 8/11/25

Elisabeth Hutts – Grade 2 at Beardsley, 8/11/25

Karina Lenfestey – Grade 3 at Pinewood, 8/11/25

Transfer of the following twelve (12) certified staff effective August 11, 2025:

Certified
Transfers

Kerri Charlwood – Language Arts at Pierre Moran to Media Center Specialist at Pierre Moran

Jennifer Dennis – Academic Dean at Beck to Grade 2 at Beck

Jennifer Doolin – Intervention at Beardsley to Intervention at Beck

Amber Hammontree – Grade K/1 Split at PRIDE to Grade 1 at Woodland
 Alexander Holtz – Mathematics at Elkhart High-B&IR to Math Coach at ECS
 Mirlym Milfort – Grade 6 at Monger to Grade 5 at Monger
 Rose Miller – Grade 2 at PRIDE to Kindergarten at Beck
 Kelly Reid – Special Education at Elkhart Academy to College & Careers at North Side
 Jennifer Robinson – Special Education at Freshman Division to Special Education at Elkhart High B&IR
 Nina Swartzlander – Academic Dean at Beck to College & Careers at Pierre Moran
 Michele Tibbs – Elkhart High Counselor to West Side Counselor
 Karen Young – Special Education Cohort at North Side to Special Education at North Side

Resignation of the following eight (8) certified staff effective on date indicated:

Certified Resignations

Brittany Choler – Grade 6 at Pinewood, 5/29/25
 Nakeyta Hardy – Grade 2 at Feeser, 5/29/25
 Emily Kuzdas – Language Arts at North Side, 5/29/25
 Amy Mathews – Grade 2 at Beardsley, 5/29/25
 Kaitlyn Parmlee – Grade 1 at Beck, 5/29/25
 Erica Shaffer – Kindergarten at Cleveland, 5/29/25
 Joseph Wheeler – Grade 3/4 Split at PRIDE, 5/29/25
 Megan Zebell – Grade 1 at Osolo, 5/29/25

Employment of the following one (1) certified staff for the 2025-26 secondary summer school program, effective June 9 – 27, 2025:

Certified Employment - Secondary Summer School

Lisa Milanese – Physical Education at Freshman Division

Death of the following one (1) certified staff on date indicated:

Certified Deaths

Yvette Wigfall – Language Arts at Pierre Moran, 6/7/25 with 8 Years of Service

Administrative appointment of one (1) classified administrator effective on date indicated:

Classified Administrative Appointments

Tyrius Smith – Director of Transportation at Transportation, 7/8/25

Employment of the following three (3) classified employees effective on date indicated:

Classified Employment

Ralph Hoke – Mechanic at Transportation, 8/13/25

Casey Saupe – Speech Language Pathology Assistant (SLPA) at Exceptional Learners, 10/6/25
Gregory Stover – Program Manager of Adult Education, 9/29/25

Transfer of the following six (6) classified employees: Rebecca Allard – Custodian at Riverview to Custodian at Osolo Jennifer Hudnall – Custodian at Woodland to Custodian at EACC Richard Lancaster – Paraprofessional at Beck to Paraprofessional at Roosevelt Laura Petersheim – Paraprofessional at Bristol to Technical Assistant at Bristol Sondra Rodgers – Custodian at West Side to Custodian at Bristol Bobbie White – Custodian at Custodial Pool to Head Custodian at Bristol	Classified Transfers
Employment of the following five (5) Claim employees effective on dates indicated: Carl Burgess – Summer Laborer at Building Services Melissa Coffman – Summer Laborer at Building Services Ernest Ferland - Summer Laborer at Building Services Kenneth Hunt – Substitute Bus Driver at Transportation Mark Wood – Summer Laborer at Building Services	Claims
Resignation of the following one (1) classified administrator effective on date indicated: Jason Inman – Director of Technology Services at Technology, 7/11/25	Classified Administrative Resignations
Resignation of the following five (5) classified employees effective on date indicated: Alex Allard – Custodian at Building Services, 6/6/25 Tricia Antonio – Secretary at Elkhart High, 6/13/25 Angel Gates – Food Service at Feeser, 6/13/25 Diana Karre – Bid & Commodity Coordinator at Food Service Admin, 6/30/25 Shannon Stone – Specialist at Food Service, 6/30/25	Classified Resignations
Retirement of the following eight (8) classified employees effective on date indicated: Linda Corrighan – Food Service at Pierre Moran, 6/30/25 with 26 Years of Service	Classified Retirements

Jenny Green – Food Service at Cleveland, 6/17/25 with 16 Years of Service
 Pamela Peterson – Food Service at Feeser, 6/30/25 with 20 Years of Service
 Valorie Rahn – Food Service at Commissary, 6/30/25 with 16 Years of Service
 Rebekah Schooley – Food Service at Freshman Division, 6/30/25 with 11 Years of Service
 Mary Svoboda – Food Service at West Side, 6/30/25 with 15 Years of Service
 Dymple Ware – Secretary at Food Service Admin, 6/30/25 with 17 Years of Service
 Marlene Worthington – Food Service at West Side, 6/30/25 with 21 Years of Service

Termination of the following one (1) classified employee effective on date indicated:

Classified Terminations

Shanna Bratcher – Custodian at Elkhart High, 6/24/25 in accordance with Policy 3139.01S

Resignation of the following one (1) certified administrator effective on the date indicated:

Certified Administrative Resignations

Carolyn Lesperance – Principal at Feeser, 6/13/25

By unanimous action, the Board approved proposed revisions to Board Policy 3422.12S – Employees in Miscellaneous Positions Compensation Plan as presented during the June 10, 2025, meeting.

Board Policy 3422.12S

By unanimous action, the Board adopted a resolution authorizing the recertification of electoral districts pursuant to Indiana Code. (Codified File 2425-168)

Resolution

Zac Quiett, Chief Financial Officer, requested the Board meeting be suspended and a 1028 Projects and Additional Appropriations Hearing be opened regarding the following resolutions: Resolution Approving the 2025 Issuance of 1028, Issuance of Bonds, Reimbursement and Related Matters; Resolution Approving Additional Appropriation of Bond Proceeds and Interest Earnings and Related Matters; and Resolution to Increase the Additional Appropriations of the 2025 A, B, and C Bond Proceeds and Interest Earnings, and Related Matters.

1028 Projects Hearing

Mr. Scott suspended the Board meeting and opened the public 1028 Projects and Additional Appropriations Hearing to allow time for public comment.

Mr. Quiett presented information regarding the proposed issuance of a 2025 taxable general obligation bond. He explained this bond would allow the district to reimburse itself for prior capital

expenditures—such as roofing projects and bus purchases—under provisions permitted by the state. The purpose of the bond is to extend the district’s cash reserves as it continues to implement spending reductions. Mr. Quiett emphasized that the district’s financial challenges are primarily due to high expenditures rather than revenue shortfalls. He outlined cost-saving measures already underway, including efficiencies in food service, implementation of time clocks to manage personnel costs, and ongoing review of staffing ratios. He clarified the bond provides a temporary financial cushion but is not a long-term solution; the ultimate goal remains to reduce overall spending.

Mr. Quiett further provided background on the additional appropriations for the 2025 A, B, and C bonds, which were previously approved for the middle school transition project. He explained that due to a premium paid by the bond purchaser, there is now approximately \$17,000 in additional funds available beyond the originally approved \$6.6 million. This increase allows for a modest expansion in spending on the preparation of middle schools for sixth-grade students.

Mr. Scott allowed time for public comment. With no public comment, the hearing was closed, and the Board meeting was reopened.

Board Member Anne VonDerVellen expressed support for the resolution, acknowledging it as a necessary but temporary step to address financial challenges. She commended Dr. Huff and his leadership team, specifically Mr. Quiett and the finance office, for their efforts to improve fiscal management and emphasized the need to make difficult decisions to regain financial stability. While frustrated by the situation, she highlighted the district’s ongoing progress and urged the community to recognize the extensive work being done to restore the district's standing and ensure the continued success of its students.

Resolution

By unanimous action, the Board adopted a resolution approving the 2025 issuance of 1028, issuance of bonds, reimbursement, and related matters. (Codified File 2425-169)

By unanimous action, the Board adopted a resolution approving additional appropriation of bond proceeds and interest earnings and related matters. (Codified File 2425-170)

Resolution

By unanimous action, the Board adopted a resolution to increase the additional appropriations of the 2025 A, B, and C bond proceeds and interest earnings, and related matters. (Codified File 2425-171)

Resolution

Mr. Quiett presented a resolution approving the appointment of Ms. Ronda Ross as the district treasurer, effective July 1, 2025. He noted she would be assuming the duties he currently holds at ECS. Mr. Quiett described Ms. Ross as a valuable addition to the team, bringing extensive experience in both education and finance. Her credentials include a teaching certificate, principal's license, CPA, MBA, and JD.

Resolution

Ms. Ross formally introduced herself, expressing her appreciation for the opportunity to serve. She shared that she is currently the Assistant CFO and has been working closely with Mr. Quiett. Ms. Ross spoke positively about her experience with the ECS team and Business Office and looks forward to continuing the initiatives set forth by the superintendent and CFO. She emphasized the Business Office's focus on responsible stewardship of public funds, continuous improvement of internal controls, and cross-departmental collaboration—all aimed at supporting schools and improving student outcomes.

By unanimous action, the Board adopted a resolution approving the appointment of a Treasurer. (Codified File 2425-172)

Mr. Quiett presented the May financial update through the end of May, highlighting that approximately 97% of the Education Fund is dedicated to wages and benefits, underscoring personnel as the district's largest expense. He noted that even if the remaining 3% of expenditures were eliminated, it would not be sufficient to meet the necessary budget reductions and reiterated that difficult decisions lie ahead. Mr. Quiett reported the Operating Referendum Fund had been consolidated into the Operations Fund, as discussed at the previous meeting, and that the district's cash balance had dropped to \$4.9 million—the lowest point before receiving the June local property tax disbursement of \$12.9 million. He explained this fluctuation as part of the regular cash flow cycle, with major disbursements occurring in June and December. He anticipates cost-saving measures implemented will begin to show results by September or October. Mr. Quiett referenced financial benchmarks showing ideal cash balance ranges and affirmed his confidence in the Board, Dr. Huff, and the ECS leadership team to stabilize the district's financial position.

Financial
Report

Mr. Quiett provided an insurance update through May, reporting an 80% loss ratio, which reflects a slight increase from the previous month's 70%. He attributed the rise to a higher volume of claims. He highlighted positive developments following the district's partnership with Gallagher, aimed at improving communication and staff education regarding available health plans. One new offering is Summus, a concierge service designed to support employees during complex medical situations. Summus is now collaborating

Insurance
Report

with Marathon, the district's health clinic, to create a more integrated support system. Additionally, Summus is launching a health-related Master Class; the current one focuses on navigating cancer diagnoses, which will be recorded and stored on the district's new benefits website. Mr. Quiett emphasized the importance of ensuring staff understand and effectively utilize their health benefits, noting progress in the district's efforts to enhance its communication strategy.

Mr. Scott expressed support for the collaboration between Summus and the district clinic, noting it as a cost-effective approach to healthcare. He emphasized the importance of educating staff on how to use these services efficiently and praised the clinic's long-standing staff and quality of care.

Dr. Huff began by thanking Mr. Gianesi and his team for their outstanding efforts in preparing the middle schools for the upcoming transition, commending their creativity and dedication to ensuring refreshed, ready-to-use spaces for students by the first day of school. He also acknowledged the final week of summer school, highlighting the second and third graders taking the IREAD assessment and expressing gratitude to the educators supporting them. Dr. Huff then offered a heartfelt farewell to members of the district leadership team who are transitioning out of their roles, reflecting on the lasting impact they've made on students and the district. He emphasized the value of their contributions and the legacy they leave behind. In closing, he extended appreciation to all staff, both those leaving and those newly joining the district, recognizing their commitment to serving students and helping to make ECS a premier educational institution.

From the
Superintendent

The meeting adjourned at approximately 8:01 p.m.

Adjournment

APPROVED:

Signatures

Troy E. Scott, President

Douglas K. Weaver, Vice President

Kellie L. Mullins, Secretary

Mike Burnett, Member

Dacey S. Davis, Member

Eric Ivory, Member

Anne M. VonDerVellen, Member



STUDENT SERVICES

ELKHART
COMMUNITY SCHOOLS

Date: 06/27/2025

To: Dr. Larry Huff
Board of School Trustees

From: Lindsey Brander
Student Services

Re: Donation Approval - Elkhart Community Schools

A donation in the amount of \$625 (cash and school supplies) has been given to Elkhart Community Schools from the employees at NIBCO to support student supply needs.

We are requesting approval from the Board of School Trustees to accept this donation and that and appropriate letter of acknowledgment and appreciation is sent to:

NIBCO
% John Brander
1516 Middlebury St.
Elkhart, IN 46516

Grant Approvals to Board of School Trustees - 7/8/2025

What is the title of the grant?	What is the name of the granting agency/ entity?	Please list school/entity applying.	Individual/ contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
RoboKind Grant	IDOE	Elkhart Community Schools	Lindsey Brander - Director of Student Services	\$55,720	The grant funds will be used to continue the subscription to the RoboKind program, including Social Skills Curriculum, Phonics Curriculum, Phonics learning kits, Phonics teacher manuals, and professional development package. Lindsey Brander - Director of Student Services will oversee the grant management.	Elkhart's mission is to ensure every student is challenged and supported. The RoboKind robots provide the opportunity for our students with communication disabilities to learn social and communication skills. The RoboKind robots also support our phonics-based reading curriculum for younger students in the development of their reading skills.	The grant will support the following activities: VA led Phonics Curriculum - \$14,000 Learning Kits - Phonics - \$3,400 Teacher Manuals - Phonics - \$540 Student Activity Books - Phonics - \$400 Professional Learning Package - \$7,000 Renewal of Robot Led Social Skills Curriculum - \$30,000 Shipping \$380	8/15/2025
Sports Physicals	Community Foundation of Elkhart County	Elkhart Community Schools	Lindsey Brander - Director of Student Services	\$5,000	The grant funds will be used to offset the cost of sports physicals for students in grades 6-12 at Elkhart Community Schools. Lindsey Brander - Director of Student Services will oversee grant management.	The grant funds will provide low-cost (\$25) sports physicals for student in grades 6-12. This will open up athletic opportunities for students and reduce barriers to participating in sports.	50 sports physicals - \$125 each - \$100 (grant funded) - \$25 (parent funded)	8/15/2025

Larry Huff 7/3/25



DISTRICT COUNSEL/
CHIEF OF STAFF

ELKHART
COMMUNITY SCHOOLS

TO: BOARD OF SCHOOL TRUSTEES

Larry Huff

FROM: W. DOUGLAS THORNE
DISTRICT COUNSEL/CHIEF OF STAFF

DATE: JULY 3, 2025

RE: CONTRACTS RECOMMENDED FOR BOARD APPROVAL

The Administration recommends approval of the following contracts. These contracts have been reviewed by the Chief Financial Officer and District Counsel prior to submission to the Board.

Contractor	Requesting Administrator	Description	Funding Source	Amount
The Stepping Stones Group	Lindsey Brander	Recommendation for approval of agreement with The Stepping Stones Group for contracted speech and language services for one part-time SLP. The purpose of the contract is to ensure we are providing services outlined in Individual Education Plans (IEPs) in compliance with Federal Law.	Education Fund - Maintenance of Effort	\$88/hr
AFG Speech Therapy	Lindsey Brander	Recommendation for approval of agreement with AFG Speech Therapy for contracted speech services. The purpose of the contract is to ensure we are providing services outlined in Individual Education Plans (IEPs) in compliance with Federal Law.	Education Fund - Maintenance of Effort	\$100/hr

Contractor	Requesting Administrator	Description	Funding Source	Amount
Panorama Education, Inc.	Lindsey Brander	Recommendation for approval of Memorandum of Understanding (MOU) with Panorama Education, Inc. for services provided for the Student Success Platform and the Survey Platform. The Panorama system is used to analyze aggregate student data, make MTSS referrals, and to document interventions and reading plans. Additionally, Panorama contains a comprehensive intervention database for ELA, math, attendance, behavior, and employability skills.	ProjectAWARE Grant	\$115,020
Discovery Education	Dr. Amy Rauch	Recommendation to approve the purchase of Discovery Education Experience for all elementary, middle, and high school buildings for three (3) years. Discovery Education Experience is a digital learning platform designed to engage students with real-world content and provide teachers with the resources to support instruction.	Instruction	\$194,400



Contractor	Requesting Administrator	Description	Funding Source	Amount
Liminex, Inc. dba GoGuardian	Dr. Amy Rauch	Recommendation of quotes from GoGuardian for the purchase of Pear Assessment and Training and for Pear Deck Subscription with LMS Access. Pear Deck is an interactive presentation and formative assessment platform designed to engage students and enhance learning through active participation. Pear Assessment is a platform used to create and administer various types of assessments providing teachers with data and analytics on student performance.	Instruction	\$37,784.38
Indiana University	Dr. Amy Rauch	Recommendation for approval of agreement with The Trustees of Indiana University regarding the delivery of Dual Credit instruction. The agreement will provide students with the opportunity to earn college credit while still in high school, offering both academic and financial benefits.	Instruction	\$25 per credit hour



Contractor	Requesting Administrator	Description	Funding Source	Amount
Emily Lewandowski	April Walker	Recommendation to approve renewal service agreement with Emily Lewandowski for contracted services. Emily Lewandowski will work with families and students at Monger who are identified as "chronically absent." This proposal will positively impact students by addressing barriers with attendance.	Full Service Community Schools Grant	\$60/hr Not to exceed 15 hours per week and 45 weeks.

WDT/crr

Cc: Dr. Larry Huff, Superintendent





HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

TO: DR. LARRY HUFF
FROM: MS. MAGGIE LOZANO
DATE: JULY 8, 2025

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Administrative Appointment** - We recommend the approval of two (2) administrative appointments for the 2025-26 school year.
- b. **New Certified Staff** – We recommend the approval of five (5) new certified staff for the 2025-26 school year.
- c. **Certified Staff Transfer** – We recommend the approval of five (5) certified staff transfers for the 2025-26 school year.
- d. **Administrative Separation** – We report the separation of three (3) administrators.
- e. **Separation** – We report the separation of seven (7) employees.
- f. **Retirement** – We report the retirement of one (1) employee who has provided eighteen (18) years of service.

CLASSIFIED

- a. **New Classified Staff** – We recommend four (4) new classified staff for employment in the 2025-26 school year.
- b. **Classified Staff Transfers** – We recommend the transfer of three (3) classified staff for the 2025-26 school year.
- c. **Separation** – We report the separation of twenty-three (23) employees.
- d. **Administrative Separation** – We report the separation of one (1) administrator due to contract conclusion.
- e. **Administrative Retirement** – We report the retirement of one (1) administrator who has provided a total of 23 years of service.
- f. **Retirement** – We report the retirement of six (6) employees who have provided a total of ninety-four (94) years of service.
- g. **Position Description** – We recommend the approval of one (1) classified position description.